

HIGH BRIDGE REFORMED CHURCH

HIGH BRIDGE, NJ

hbreformedchurch.org

23 Church St.

P.O. Box 225



JOB DESCRIPTION PASTOR

STATUS: Full Time

POSITION DESCRIPTION:

The Pastor will lead the congregation in serving Christ. The Pastor will help the congregation deepen our call to love God through worship, pastoral care and community outreach.

LEADERSHIP:

- Serves as head of staff and president of consistory
- Preside over all Congregational Meetings
- Attend Classis Meetings
- Participate with Elders and Deacons in the development of the annual budget
- Represent HBRC in the community.
- Leads bi-weekly staff meetings to pray, coordinate and share church business
- Supports and guides the church's ministries, missions and committees
- Provide written monthly activity report to Consistory

PASTORAL ATTENTION:

- Leads worship, coordinating with the Music Director, the Elders, and Administrative Assistant.
- Prepare, preach and lead all worship services throughout the year including Sundays, church holidays and other special services (i.e., Easter, Thanksgiving and Christmas)
- Administers the sacraments of Communion and Baptisms
- Conducts pastoral services such as weddings and Funerals as requested
- Strong pulpit presence and biblically based preaching
- Inspires spiritual growth in members and adherents
- Encourages outreach that exemplifies God's Love
- Provides Pastoral Care to Church members and adherents, including those who are homebound

- Actively participate in church activities, providing encouragement and support whenever possible.
- Conduct adult Bible studies and confirmation classes.
- Maintain the interior of the Parsonage including taking garbage and recycling to the curb on the appropriate days.
- Maintain consistent office hours at the church to be available to members and regular church attendees during normal working hours or by appointment

SKILLS AND EXPERIENCE:

- Self-motivated, dedicated to the church, and able to set professional and personal boundaries
- Strong verbal, written, and presentation skills
- Conflict resolution skills
- Ability to manage multiple projects and tasks
- 3-5 years experience leading a congregation (preferred)
- Multimedia background a plus

QUALIFICATIONS:

- Graduate of a recognized seminary or divinity school.
- Ordained (or eligible) in the RCA or formula of agreement church (PCUSA, ELCA, or UCC) preferred.
- Experienced pastor preferred.
- Strong interpersonal skills with the ability to communicate with clarity, patience, and encouragement.

COMPENSATION:

- Commensurate with experience, following the Classis of Delaware-Raritan guidelines.

HOW TO APPLY:

- Visit <https://www.hbrefomedchurch.org/> for more information about HBRC.
- Interested candidates should email their resume and references to info@hbrefomedchurch.org (attention: search committee)